CLASS TITLE: FIRE CAPTAIN

BASIC FUNCTION:

Under the direction of the Assistant County Fire Chief, supervise and direct Firefighters in a variety of fire-related activities and medical emergency procedures; supervise, discipline and evaluate the performance of assigned staff; supervise and coordinate training and station maintenance activities.

REPRESENTATIVE DUTIES:

Supervise and direct firefighting personnel involved in fire suppression, protection and prevention activities and medical emergency situations on an assigned shift.

Respond to fire alarms and determine what equipment and apparatus are required; determine appropriate methods of extinguishment.

Supervise assigned Firefighting in extinguishment activities such as laying hose, placing ladders and directing water streams; supervise rescue, ventilation and salvage activities.

Establish and implement station maintenance schedules for assigned equipment, apparatus and facilities; assure proper functioning of equipment and initiate repair requests.

Supervise and evaluate the performance of assigned firefighting staff; counsel and discipline subordinates as needed; participate in interviewing and selecting new employees.

Organize and supervise training activities as assigned; develop and implement on-going training programs for Fire Department personnel in fire suppression, emergency medical response and related areas.

Inspect buildings and report fire code violations; assure that commercial buildings and apartments are in compliance with fire codes, laws and ordinances.

Order station, rig and emergency medical supplies and equipment; maintain current inventory and assure proper storage and use of equipment and supplies.

Supervise and participate in the preparation and maintenance of numerous records and reports related to personnel, incidents, maintenance and supplies.

Serve as incident commander until or unless relieved by a superior; develop and implement firefighting tactics and strategy.

Perform operational and administrative assignments for the company as assigned; maintain maps, manuals, inventory and equipment maintenance records.

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Respond to medical emergency calls and assess patient condition; initiate appropriate treatment.

Investigate the origin and cause of fires as required; prepare written conclusions and reports.

Relay orders and procedural information, interpret, apply and assure compliance with regulations.

Supervise and participate in community service projects and fire education activities such as station tours, displays, performances and pre-fire planning.

Perform related duties as assigned.

**KNOWLEDGE AND ABILITIES:**

**KNOWLEDGE OF:**
- Fire department organization, objectives and policies.
- Principles and practices of supervision and training.
- Pump and hydraulic operations.
- Methods, materials and equipment used in fire suppression.
- Principles and practices of fire science.
- Rescue and evacuation techniques.
- Appropriate medical treatment in emergency situations.
- Record-keeping techniques.
- Oral and written communication skills.
- Interpersonal skills using tact, patience and courtesy.
- First aid and cardiopulmonary resuscitation techniques and procedures.
- Applicable laws, codes, regulations, policies and procedures.
- Technical aspects of field of specialty.
- Principles, methods and techniques used in training Fire Department personnel.

**ABILITY TO:**
- Plan, coordinate, schedule, assign and direct the emergency and non-emergency activities of a company or station during an assigned shift.
- Supervise staff in responses to emergency fire, medical aid, rescue or other situations.
- Supervise the operation and maintenance of a wide variety of specialized fire suppression vehicles, apparatus and equipment.
- Develop and implement maintenance schedules and inspect equipment for proper functioning.
- Respond to emergency medical calls and provide treatment for sick and injured persons.
- Train, supervise and evaluate personnel.
- Utilize appropriate fire suppression agents and techniques.
- Properly supply water to attack lines at fire scene.
- Interpret, apply and explain codes, rules, regulations, policies and procedures.
- Supervise fire suppression and prevention activities.
- Establish and maintain cooperative and effective working relationships with others.
- Maintain status as an Emergency Medical Technician.

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Perform prolonged and strenuous work in adverse conditions
Supervise the preparations and maintenance of records and reports
Develop and implement training programs

EDUCATION AND EXPERIENCE:

Any combination equivalent to: Graduation from high school supplemented by course work in fire science and two years experience at the level of Firefighter II.

LICENSES AND OTHER REQUIREMENTS:

Incumbents must possess a valid California driver’s license and must obtain a valid Class B driver’s licenses within two months of employment. Incumbents must possess Advanced First Aid, Cardiopulmonary Resuscitation and Emergency Medical Technician (EMT) Certificates issued by an authorized agency.

WORKING CONDITIONS:

Work includes indoor and outdoor environment; subject to shift work, evening or variable hours, and emergency call-out.

Physical abilities required include heavy lifting, climbing, standing for long periods, physical agility and stamina, heavy physical labor, carrying, pushing, and pulling of equipment and individuals, and operating a self-contained breathing apparatus.

Incumbents may be exposed to extreme heat, toxic smoke and gases, noise, chemicals and hazardous materials.